

01/14/2002 15:56 FAX 212 450 6032

DPW 28-29

To: David B. Duncan@ANDERSEN WO
CC:
BCC:
Date: 10/12/2001 08:56 AM
From: Michael C. Odom
Subject: Document retention policy
Attachments:

More help.

----- Forwarded by Michael C. Odom on 10/12/2001 10:55 AM -----

To: Michael C. Odom@ANDERSEN WO
cc:
Date: 10/12/2001 10:53 AM
From: Nancy A. Temple, Chicago 33 W. Monroe, 50 / 11234
Subject: Document retention policy

Mike-

It might be useful to consider reminding the engagement team of our documentation and retention policy. It will be helpful to make sure that we have complied with the policy. Let me know if you have any questions.

Nancy

<http://www.intranet.andersen.com/oncfirm.nsf/content/ResourcesFirmwidePoliciesPolicy-ClientInformationOrganization!OpenDocument>